

Running Record - 'Shopkeepers'



LiteracyPlanet Level : LP9 (Word count:447)

Student Name			
Date			
Errors:		Accuracy Rate:	
Self-corrections:		Self-correction Ratio:	

Sentence	E	SC	E M S V	SC M S V
<p>Community Helpers</p> <p>My cousin is a community helper. She is a shopkeeper. This is my cousin's shop. It is a bakery. My cousin sells bread and rolls and cakes. She also makes tea and coffee for her customers.</p>				
<p>Shopkeepers</p> <p>Shopkeepers own or run a shop. They might have one shop or many shops. Shopkeepers sell items to customers. They answer customers' questions. There are different kinds of shops. Some shops are chemists that sell medicine. Some are large shops that</p>				

<p>sell everything. Some are supermarkets.</p>				
<p>Some shops sell only one kind of thing, like food or toys. Some are clothing or shoe shops. Some shops are next to each other inside a mall.</p>				
<p>Dress</p> <p>Shopkeepers might need to wear special clothes.</p> <p>Some might wear an apron to keep their clothes clean.</p> <p>Others might dress up or have to wear a special uniform.</p>				
<p>Equipment</p> <p>Shopkeepers use cash registers to keep money in. They take payment from the customers. Sometimes they use a credit card machine. Some shopkeepers have a scanner that reads barcodes on items in the store.</p>				
<p>My cousin's bakery uses special equipment. The bakers use mixers, ovens, bowls, bread pans and spoons. When they bake, the kitchen smells good!</p>				
<p>Job</p>				

<p>Since my cousin is the owner of the bakery, she has to work long hours. She has employees that help her. She trained them how to use all the machines and get the bakery goods ready for customers to buy. They bake the bread and make the cakes.</p>				
<p>They put the baked goods on the shelves and in the cabinets to sell. They tasted each one so they could help the customers with questions. When a customer wants a special cake, they can place an order.</p>				
<p>My cousin orders some items from other places. The milk comes from the milk company. The eggs come from the egg company. Paper bags, plates and napkins come from another manufacturer.</p>				
<p>At night, my cousin and the employees clean the floor and wash the dishes. They make everything look nice for the next day.</p>				
<p>How to Be a Shopkeeper To be a shopkeeper, you need to be good with numbers. You need to be willing to work with others and stand</p>				

<p>on your feet a lot. You need to be kind and a good communicator.</p> <p>Shopkeepers need to be organised and know how a business works. Some people go to business school. You need to know how to tell people about your shop so that customers will come.</p>				
<p>Conclusion</p> <p>My cousin loves being a shopkeeper. She really likes owning the bakery. She meets new people every day. She likes making them happy. Maybe someday I'll be a shopkeeper like her.</p>				
<p>Total:</p>				

Recorded Observations: